

**Bauer Highlands
Board Meeting Minutes
Thursday, August 5, 2010**

- I. Go over Board positions, roles and responsibilities**
 - a. President updates –**
 - i. Welcome Reema Arora as new Board member to replace Matt Schulz as Director. Reema will be spearheading the Welcome Committee.**
 - ii. Fallen Fleur De Lys has been put back up by Cascadian Landscaping**
 - b. Treasury Updates-**
 - i. Wendy Clifford has taken over the Treasury role and will be contacting former Board member, David Gorman, to discuss duties and responsibilities of the Treasurer role.**
 - ii. Will look at financials and think about next year's budget and discuss proper assessment on an increase of HOA dues to cover anticipated expenses for 2011 year.**
- II. Go over committees and roles**
 - a. Common Area Updates**
 - i. Jack is still trying to get Nathan from Cascadian Landscaping and Jeff from Martin Sanders to meet together to discuss appropriate maintenance of the common area**
 - ii. Discuss future phases of common area to possibly include a play structure and benches.**
 - b. ARC Updates**
 - i. Wendy Clifford will be taking over the Chair role for the ARC committee.**
 - ii. Wendy to mail in to CA Partners, Gina's approved ARC application for paint palette.**
 - iii. New ARC committee includes Wendy – Chair, Sheila Corbin, Ted Pappas, Eric Peng and Michelle Schulz (on an as needed consultant basis).**
 - c. Watchdog Updates**
 - i. Looking for possible homeowner candidate to Chair this committee. Prefer someone with a law enforcement or security background.**
- III. Compliance letters and drive throughs**
 - a. Homes in disarray**
 - i. 2 homes in disclosure (Bayonne and Forest Spring Lane) where lawns have turned yellow.**
 - ii. Plans to have CA Partners to talk with banks to see if water can get turned on to water the lawns in disarray.**

- b. Will talk to CA Partners to get list of homes that are not in compliance before they send out the letters to the homeowners.
- IV. Discuss Luau and expenses incurred – Total 2010 expense (Please see attached Expense Sheet)
 - a. Discuss next year's BBQ concept
 - i. BBQ Cook off to include homeowners cooking their own recipes with raw meat provided by the HOA. Homeowners will judge best recipes.
 - ii. HOA will provide side food items.
 - b. Budget for next year's BBQ
 - i. May be lower since the homeowners will be cooking the food.
 - ii. Possibly to remain the same if not lower than \$4000
- V. September Newsletter
 - a. Article content for next newsletter
 - i. Discuss success of Luau
 - ii. Addition of new board members
 - iii. Recruitment of committee members from homeowners for Watchdog and Common Area Planning.
 - iv. Winterization process for Fall and winter
 - v. Duct Cleaning Article
 - b. Announcements
- VI. Ideas for winter social event
 - Will not have a Winter Social Event this year.

Bauer Highlands Annual BBQ Luau Expense Sheet

<u>Food & Beverages</u>	<u>Cost</u>
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Roxy's Island Grill	\$2,034.50
Vertigo Brewing	\$130.00
Cedar Mill Liquor Store	\$161.03
Mai Tai Mixers	\$73.90
Soft Drinks	\$5.30
Capri Suns	\$17.98
Cookies & Chips	\$60.92
Snow Cones	\$73.50
Ice	\$50.75

Total Food & Beverages:	\$2,607.88
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Entertainment

Hit Machine	\$1,000.00
Bouncy House	\$200.00

Total Entertainment:	\$1,200.00
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Supplies & Decorations

Luau Signs	\$32.25
Office Supplies	\$16.36
Trash Can & Liners	\$32.06
Decorations & Table Covers	\$89.00

Total Supplies:	\$169.67
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Other Expenses

Gift Certificates for Homeowners that allowed us to use their electricity	\$180.00
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Grand Total Luau Expense:	\$4,157.55
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